

MISSOURI STENCIL PRODUCTS, INC.
 101-B PRODUCTION DRIVE
 PARK HILLS, MISSOURI 63601
 573-431-3381 573-431-3383 fax
 email: info@missouristencil.com

PURCHASE ORDER

Your PO#	Your Customers PO#
Bill To: Name .	Ship To: Name

Phone #	Fax #	We will drop ship to your customer at no extra charge. A packing list will be included to show it was shipped from you.
---------	-------	---

P.O. DATE	Contact Name	SHIP VIA	F.O.B. POINT	TERMS
			Park Hills, MO	Subject to approval

QTY	Product #	DESCRIPTION	UNIT PRICE	TOTAL
SHIPPING & HANDLING will be added on final billing			SUBTOTAL	
			SALES TAX	
			OTHER	
			TOTAL	

1. You will be faxed an order acknowledgement upon receipt of PO, within 24 hours. If you do not receive it, please call and inquire about order.
2. You will be faxed a copy of the invoice upon shipment of your order
3. Your invoice will **NOT** be mailed to you , unless you call and request it.
4. Please remit payment in agreement with the terms that are established.
5. Rush Orders are subject to a \$20.00 Rush Order Fee

Authorized by _____

Date _____